



April 18, 2014

Weekly Report

A Highlight of Departmental Activities

The Weekly Report showcases the activities and accomplishments of the many Departments within Rutherford County Government. Click on the directory list, department headings, icons and text in blue to be linked to more information.

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[Airport](#)

The Airport sold 379.90 gallons of 100-LL fuel and 295 gallons of Jet A. Prepaid customer fuel sales totaled 448 gallons. Cash sales totaled \$25.97.

[Board of Elections](#)

The Board of Elections Staff have been busy training poll workers. Training has been held each night this week. In addition, staff have been preparing supplies for the polling places and processing registrations and absentee by mail requests. The close of books was last Friday, April 11th which means that no new registrants or changes of party can be processed for the Primary unless they were received or postmarked by that date.

[Building Inspections](#)

The Building Inspections Department has issued 23 permits this week totaling \$5,708 in permit fees. Included in these permits is the interior up-fit for Pioneer Bonita at Riverstone. Also permitted this month was the Trellborg renovations to house their corporate offices in Rutherfordton. Inspectors have conducted 140 inspections including several additional final inspections at Horsehead. The Director and two of the Inspectors also attended Fire Inspection continuing education courses in Black Mountain.

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Clerk to the Board

County Commissioners and staff have had a busy week this week.

Monday started off with a bang. Staff attended a webinar on the Open Meetings Law presented by the School of Government. Commissioners were invited to attend a celebration at ReaCH at Isothermal Community College. ReaCH was selected as a National Blue Ribbon School. Following this the Commissioners were invited to the opening of the Rutherford Health Center in Spindale. Later in the day, Commissioners meet with Senator Hise and Representative Mike Hager to discuss legislative issues for the upcoming session of the General Assembly. An economic development incentive for Trelleborg was also approved at that meeting.

Commissioner Owens attended a CFTF meeting at DSS on Tuesday morning. The Commissioners met as the Airport Authority on Tuesday evening.

On Wednesday Commissioner Owens attended a DSS Board meeting. Chairman Eckler spoke at the Agriculture Innovation Facility Meeting on Wednesday morning.

Commissioner Owens attended the Heritage Festival at Sunshine School on Thursday morning and later attended an Advantage West Board Meeting. Chairman Eckler attended a Senior Center Advisory Board Meeting.

Correction to last week's report:

Chairman Eckler and Commissioner Owens, along with the Clerk and other county department heads, attended the Debbie Clary Sign dedication in Shelby on Friday, April 11.

The Public Information Clerk began recruiting readership and recipients for the County's new news and information mailing list. This eMedia initiative will allow for more efficient and direct information dissemination on County events, meetings and more. The Clerk continued developing marketing templates and invitations for upcoming seminars. In addition to attending a webinar on the Open Meetings Law, the Clerk continued the scanning, recording and organizing of County records, as well as performing regular administrative duties for the Clerk to the Board and the County Manager.

Cooperative Extension

The Cooperative Extension's Family and Consumer Sciences staff met with the Chronic Disease Prevention committee, taught Steps to Health 2nd grade nutrition, met with Extension & Community Association members and submitted the monthly news column.

The Agriculture staff submitted the following:

EMGV Intern Training - Week 8 (Plant Propagation/Houseplants)

Working the EMGV's in finalizing the Community Garden Applications for the public.

Networking on the WNC AgriVentures Grant Award and the relocation of the Farmers Market.

Appalachian Regional Commission - 'Liveable Communities' Grant, coordinating program for site visit and grant announcement as it relates to the feasibility studies for the Agriculture Innovations & Solutions Center.

Radio - WCAB

Press Releases for High Tunnel/Season Extension Workshop scheduled for April 29th.

4-H Demonstration Judging

Contacts: 74

County Manager

The County Manager attended special meeting of the County Commissioners with Senator Hise and Representative Hager, an Open Meetings Law Series Webinar, met with the Department Heads for EDC, Solid Waste, Planning and the County Attorney for regularly scheduled update meetings. He had an on site meeting with the Airport Director participated in a conference call with the Smokey Mountain Center. He also attended a National Blue Ribbon designation ceremony for the REaCH program held at ICC and an ARC meeting held at the new location of the Farmers Market.

Economic Development

The Economic Development Project Administrator networked with existing industry via visits, phone calls and email; attended the ARC & EPA presentation of the Livable Communities Grant announcement at new Farmers' Market; conducted the monthly Business Advancement Team meeting; continued assisting the Rutherford County Schools CTE for Advisory Board outreach; attended the Department of Labor Safety Presentation for existing industry held at Le Grand Center in Shelby; met with WDB Director to finalize invitation list, meeting time and location of upcoming event session with local industry; and followed up with existing industry leaders for the Listening Session.

The Economic Development Assistant attended an Open Meeting Laws seminar at the Annex; sent out public notice of the EDC board meeting cancellation; attended a School of Government training session in Asheville; made preparations to host a meeting between allies, municipal representatives and county employees; represented and provided feedback from our office at a presentation given at AdvantageWest.

Finance

The Finance Department Officer has continued to work closely with department heads to review the 2014-2015 budget requests. The Assistant Director has begun to review the Special District budget requests. The Finance Director attended Monday's Commissioner meeting with the State Legislators. The Director and Human Resources Director met with Emergency Services regarding their budget requests. The Finance Office has processed payroll and accounts payable for the week.

We would like to express our condolences to Mrs. Wendy Hardin, and her family, whose mother-in-law passed away last Friday

Fire Marshal/Emergency Management

The Fire Marshal/Emergency Management Director completed review of fire district budgets and submitted them to Finance, worked with municipalities in completing and submitting information to be included in a regional hazard mitigation plan, continued work on the fire service training facility, responded to a search for a missing person who was located safely, conducted one fire origin and cause investigation, attended the Western North Carolina Firefighters Association meeting and attended various other meetings.

Human Resources

The HR Director held meetings to discuss personnel issues, exit interviews, and retirements. Welcome new hires Brenda Watson (Farmer's Market). Employees who have left the service of Rutherford County are Alvin Williams (SW) and Basem Demetry (p/t EMS). The HR Director along with Coop Director Jeff Bradley and Jan McGuinn concluded interviews for the Farmer's Market manager position. We are pleased to announce that Brenda Watson will be rejoining the county staff as the Farmer's Market Manger. Welcome back Brenda!! The Director hosted a video training on Tuesday on outdoor safety pertaining to Grounds Safety, Dealing with Bugs & Critters, and Working Outdoors Mosquitoes & Ticks. The Director also attended a meeting at Solid Waste, attended a meeting on Department Head Reviews with Carl Classen, County Manager, attended a meeting with Sherry Lavender, Revenue Department, attended the Senior Center Advisory Board meeting, and met with Kerry Giles, Terry Baynard and Paula Roach.

Remember the County Blood Drive for May 7th.
Goal is 50 pints—currently have 37 sign ups.

Call for an appointment to help "Save a Life."

We hope everyone had a Safe and fun Easter Holiday.



Information Technology

The IT Department completed another 100 work orders. The Director attended two meetings to talk about bringing a wireless solution to the county residents via PANGAEA and/or the County's fiber. Also, staff held more discussions about the caller ID problem with our phones. It is not a simple fix and that is why we are having such difficulties. Staff are getting ready for vacations during spring break so the office will be down a couple of employees. Please bear with us this coming week as we will do our best to manage any issues. Happy Bunny Day everyone, be safe. Remember to use Trackit for all your IT, Maintenance, and VoIP problems.

Library

The Library had two young adults shadow the staff. Heather Greene came from Rutherford Life Services and she spent the morning at the County Library. Sydney Burgess, a 10th grader at REACH, spent time at the Haynes Branch.

Kenneth Odom has posted the CMC magazines and newspapers list on the CMC web site. You will find a link in the menu across the top of the page. www.cmclibraries.org

Miss Jeannie and the children in all three Story Times have enjoyed talking and reading about the Easter Bunny, had Egg Hunts, made crafts, and closed with an Easter Party. Outreach was at the Carver Center, and next week's theme is "Birds and Eggs."

Public Works and Planning

The Public Works and Planning Department's garage had 15 preventative maintenance service calls, 14 repairs, one tire service calls and eight other repairs/inspections. Maintenance completed 31 work orders and repairs and groundskeeping of all County facilities. The Project Manager and Director have participated in multiple meetings related to Biggerstaff property, community grants, Ruth School, County priorities and more. The Director also met with the Commissioners on their agenda meeting and regular business meeting for April 2014. He also held several meetings with the Manager, Finance Officer and Attorney on issues such as Queens Gap, Greyrock, written agreements, project reports, updates and more.

Greyrock: The pavers are finishing paving Projects 7, 3B, part of 8 & all of 9. Project 10 clearing is completed and grading is underway.

Queens Gap: Project 1 is continuing to move forward. The 10 x 12 culvert has been installed. The next large culvert will be installed later this week. Project is about 50% complete. There was some damage from the rain on Monday but no reported erosion problems. There were not sufficient bidders for Project 3 and the rebid date is April 15th.

Register of Deeds

The Register of Deeds Department made five copies resulting in cash receipts of \$15.00, processed 209 real estate records with \$10,486.00 received in cash, and processed 180 vitals, receiving \$2,500.00. A total of 394 transactions were made with a total of \$13,001.00 in cash received.

Revenue

The Revenue Department answered 903 phone calls, and assisted 255 citizens who came in to the office. 47 deeds were recorded and 98 were transferred. 45 new accounts were set up. Mapping completed 2 splits and created 6 new maps. 8 new E911 addressees were assigned. Ownership of 26 addressees was updated. 6 road signs had maintenance. Appraisers completed 703 field reviews and 14 appeal reviews. Electronic payments consisted of 33 by credit/debit, 38 by website, and 8 by phone. 245 citizens came in to pay at the counter. Enforced collection action consisted of 311 garnishments, 19 attachments and 52 Debt setoffs. 28 Deeds were certified. Staff worked 27 overpayments, 3 plat reviews, 4 data requests, 70 bankruptcy payments/issues, 110 bank drafts, 77 prepaids, 1 discovery, 11 releases, and 4 refunds. 351 pieces of mail were received and processed. 10 appeal and 9 PUV letters were mailed out. 17 exemption applications were processed. Staff are still working July Motor Vehicle renewals and continuing to work 2014 listings.

The Sturgis Lookup and pay taxes website had 1642 views.

Senior Center

The Senior Center hosted the monthly blood pressure clinic on Monday. The R.N. from Rutherford Regional conducts the Senior Center's monthly blood pressure checks. 44 clients took advantage of this service. The Center keeps blood pressure history cards on file and referrals are made by the R.N., when necessary. The Senior Center Advisory Board met on Thursday for the quarterly meeting. We have had several sporting events this week for the Senior Games. The seniors have competed in golf, card games, bocce ball, bowling, tennis, badminton, football throw, horseshoes, croquet, swimming and Putt Putt. The Senior Games will continue until April 25th. We will have a rain make-up date Monday, April 28th, for discus throw, shot put and softball throw. The Closing Gala/Athletic Awards will be on Friday, May 2nd, to celebrate and recognize the seniors who participated for their dedication and commitment to a healthy active lifestyle.

Sheriff's Office

The Sheriff's Office monthly report is as follows:

| | |
|---|---------------------------|
| Calls for Service: | 4114 |
| Warrants Served/Total Arrest: | 148/124 |
| Domestic Calls: | 138 |
| Involuntary Commitments/Hours: | 31/22.25 Man Hours |
| Civil Papers Served: | 341 |
| Ex Partes Served: | 5 |
| Evictions: | 11 |
| Animals Pick Up/Surrender: | 188 |
| Animals Returned to Owners or Rescued: | 141 |
| Animal Control Calls for Service: | 97 |
| New Cases Assigned to Detectives/Road Patrol: | 160/13 |
| Pill Drop Collections: | 37,937.3 Doses Units/0 ML |
| Average Daily Inmate Confinement: | 201 |
| Gun Purchase Permits: | 228 |
| Carry Concealed Permits Issued: | 21 |
| Project Lifesaver Clients/Contact Hours: | 6/5.0 Man Hours |
| Registered Sex Offenders/Contact Hours: | 178/46.0 Man Hours |

Congratulations To:

PROMOTION

Effective: 03-31-2014

T/C Stacy Dalton, 911

POSITION

Cpl./911

NEW FULL-TIME

Effective: 04-14-2014

T/C Lindsay Sisk, 911/Part-Time

911/Full-Time

NEW PART-TIME

Effective: 04-03-2014

Justin Sisk

Detention/Part-Time

9-1-1 Communications

This week we celebrated National Telecommunicator's week. We recognized our 911 telecommunicators for the hard work they do. Quite often 911 telecommunicators are the unseen heroes of Public Safety.

Each year, the second full week of April is dedicated to the men and women who serve as public safety telecommunicators. The official name of the week, when originally introduced in Congress in 1991, was "National Public Safety Telecommunicators Week." In the intervening years, it has become known by several other names, including "National Public-Safety Telecommunications Week" and "International Public Safety Telecommunicator's Week."

Thanks for all you do Rutherford County 9-1-1 Communications Staff!

Click to listen to

"So the Sheriff Hired a Dispatcher"

<http://www.youtube.com/watch?v=VP8cSjbX-Wo>

National Telecommunicators Week

Have you thanked your Dispatchers lately?



Social Services

The Social Services Department has been very busy over the past two weeks . Child Protective Services had an extremely busy week last week with more reports than usual and several emergency issues to deal with. The Income Maintenance staff continues to work diligently as NC FAST implementation continues. A conference call has been held each week to discuss changes in the system and to address problem issues. The Income Maintenance Administrator and Director met with Karen Marshall, HRD Coordinator at Isothermal, last week to discuss job search and career readiness resources for DSS consumers. The Director and the Social Work Program Manager attended the Social Services Directors' Legal Conference at the School of Government in Chapel Hill last week. This is an annual conference that provided updates on changes in the State Human Resources Act; Fair Labor Standard Act issues; School Stability in Children in Care; HIPPA issues; and Legislative Case updates. On Wednesday, the two attended the Adult Services Committee and Children's Services Committee meetings in Raleigh. Management staff met with the IT Director, Maintenance Director, and Peter Gaulin to discuss issues surrounding the move to the Rutherford Center. Later in the week, the Director met with the Assistant Finance Director to discuss agency vehicle needs and the county replacement plan. This week, the Child Abuse Response Team (CART) members from DSS attended a training sponsored by Family Resources of Rutherford County. The training focused on the functions and responsibilities of the team. DSS and Family Resources are working together to develop a more responsive Child Advocacy Center. The DSS Board Meeting met on Wednesday for their regular monthly meeting with three board members in attendance. Also on Thursday, the Director met with the IT Director and the DSS IT Analyst concerning IT issues; and participated in a conference call with other department heads, the County Manager, and Smokey Mountain Center. The DSS Management Team held its regular monthly meeting on Thursday.

Soil and Water

The Soil and Water Department's Admin/Education Specialist attended the Open Meetings Webinar and the Livable Communities Project Announcement and worked on District Meeting minutes and worked with the watershed contractor. The Ag Cost Share Technician had CPA 52 training with NRCS, a Farm visit with Caldwell County and a farm visit to monitor construction. The Tech also processed 1 request for payment and answered several technical service questions for landowners.

Solid Waste

The Solid Waste Landfill served 334 customers, hauled 59 loads from convenience centers and shipped 36 loads to Lenoir. The landfill also sent out 2 tire trailers and 2 recycling trailers. The Director met with Omni-Source to discuss the trends in the metal market, attended the weekly solid waste meeting with Carl, Raeann and Paula, attended the Human Resource meeting at the landfill with Debra, and attended the working budget review with Raeann. The landfill employees have been busy performing everyday job duties despite the rain. Staff are in the process of repairing the floor in the Shiloh Convenience Center building and the floor tile in the transfer station building. The landfill is in the process of bidding the metal out again.

The Solid Waste Code Enforcement Officer report is as follows.

- New cases 2
- Total opened cases 12
- Total cases closed 4
- Citations written 0
- Letters written 0
- Community Service workers 4
- Community Service reports 1

Tourism Development Authority

The TDA met with County Planner Danny Searcy about trails and signage. The TDA held several design meetings in regards to the new visitor's guide. The TDA also met with County IT to discuss databases for our websites and stakeholders. The Wayfinding Committee met to finalize its fiscal year projects and received an update on quarterly tasks. Another open house was held at the Welcome Center, and visitors also filled the center as last weekend's beautiful weather brought them out!

Transportation Services

The Transportation Services Department's **EMS** personnel responded to 152 emergency calls and 26 convalescent calls. Management attended a leadership class in Charlotte and worked on budget revisions for FY15-16. Staff also met with the Assistant Medical Director to make a procedural change and address training issues. 4-6 employees attended an ACLS class this week.

Transit: Transit drove 10,380 miles, completed 1,028 local trips and 70 out of county trips, transported 268 unduplicated passengers and collected \$14,892 in revenue. Staff attended the Highway 74 dedication ceremony for Senator Debbie Clary. An RFQ was submitted to vendors for the paving of the old Farmer's Market lot and resurfacing of the Transit parking lot. Quotes are due by April 25. A random drug and alcohol test was completed and the monthly Safety meeting was held.

Congrats to driver Baxter Carpenter
was named Employee of the Month.



Veterans Services

The Veterans Services Office had 47 mail-ins, 40 mail-outs, 963 telephone contacts, and 198 veteran contacts.



The need is constant.
The gratification is instant.
Give blood.™

Rutherford County Government
BLOOD DRIVE

Wednesday, May 7th
11:00 am – 3:30 pm

PLEASE DONATE BLOOD!

Please contact Debra Conner at
287-6145 to schedule your appointment.

American Red Cross

redcrossblood.org | 1-800-RED CROSS

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Check out the media coverage by WLOS on the Relay event held this past Saturday.

The soggy, but SUCCESSFUL, event raised \$1,100.00

<http://m.wlos.com/article?id=4531578&categoryid=277&election=&provider>

For more information on how you can be a part of the Rutherford County Relay team, contact a Team Captain.

Jeanette Bosgra
Robin Ensley
Alma Resendiz

County Commissioners

William Eckler, Chairman
Eddie Holland, Vice Chairman
Greg Lovelace

Julius Owens
Roger Richard

Carl Classen, County Manager
Hazel S. Haynes, Clerk to the Board
Richard Williams, County Attorney



Stay connected!

www.rutherfordcountync.gov

